

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Thursday, March 20, 2025 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes March 11, 2025

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

Fund to Fund: Children Service; \$771,458.64 from 431.3431.580100 Transfer Out to 421.2421.422101 Transfer In
Fund to Fund: Common Pleas; \$7,500.00 from 255.3255.560100 Other to 252.2252.417100 Other Revenue

- 9:30 EMS - New Hires
- 9:35 Mike Biggins
- 9:45 DJFS Dir Jean Demosky - weekly updates
- 10:00 Suicide fatality review board- Coroners Office
- 10:15 Planner Connor LaVelle - Consultant Agreement (Johnson Rd Shared Use Path Design & Engineering)
- 10:45 Otis Crockron- Children Services - Contracts
- 11:30 LUNCH

Agenda Items

- Utility Permits (10)
- Resolution for League of Women Voters
- CCAO Workers Compensation Group Renewal
- Resolution to Accept SOPEC Grant
- Request for New Funds - Juvenile Court
- Request for New Funds - Clerk of Courts
- OPWC Application ATH-CR47-3.36 Hogue Hollow Rd Slip Repair
- Commissioner Fee Waiver Request
- DJFS Transfers
- Rt 50 Disbursements March 2025 (Ratify Commissioner Adkins Signature)
- DD Computer Purchase
- RFP STAR Center
- ARPA Albany Final Resolution
- Resolution approving issuance of Credit Card- WIOA
- Engineer Bill of Sale (3)
- Diversion Workers
- Veteran's Office

~TRAVEL

- Judge McCarthy; 2025 Court Technology Conf, Lewis Center OH; 04/22/25
- Recorder Jessica Markins; ORA Spring Continuing Education, Dublin OH; 04/24/25-04/25/25
- WIOA Morgan DeLay; Directors Conference, Columbus OH; 05/08/25-05/09/25
- WIOA Morgan DeLay; OWD Training, Columbus OH; 03/25/25
- JoAnn Rockhold and Alison Pierson - April 11- CLCCA 4351 Lancaster Road Granville, OH 43023
- Magistrate Melinda Bradford; OAM Spring Conference; 04/23/25-04/25/25

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Minutes

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the minutes of March 11, 2025.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes, Then & News, & Bills

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes including Fund to Fund: Children Service; \$771,458.64 from 431.3431.580100 Transfer Out to 421.2421.422101 Transfer In, Fund to Fund: Common Pleas; \$7,500.00 from 255.3255.560100 Other to 252.2252.417100 Other Revenue and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 03/06/25 To: 03/11/25, INVOICE TRACKING REPORT - From: 03/11/25 To: 03/13/25, & INVOICE TRACKING REPORT - From: 03/13/25 To: 03/18/25 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS - New Hires

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the New Hires as recommended by Chief Pyle:

Zach Ankrom, Paramedic - Full Time Paramedic Position, date of hire March 20, 2025 with a rate of pay \$19.13/hr.

Haley Mullett, EMT - Full Time EMT Floater Position, date of hire March 20, 2025 with a rate of pay \$16.14/hr.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Updates

Chief Pyle provided the following updates:

Staffing Update:

*There are still three positions to be filled, but staffing numbers are improving from previous shortages.

Award Recognition:

*The department received the Rural County EMS Agency of the Year Award, nominated by Med Flight.

*The award will be displayed at the station, likely in the conference room.

Heating & Air System Issues:

*A meeting was held with Jason Marasco to address heating and air conditioning concerns.

*Marasco initially misunderstood the system setup but later confirmed that it was configured correctly.

*Airclaws is scheduled to inspect the system next week to verify that the four HVAC zones are properly calibrated.

*Three data collectors have been installed in different areas to track temperature, air fluctuations, and humidity over the coming months.

Window Coverings & Temperature Control:

*Discussion about whether additional window coverings are necessary to reduce heat in the day room.

*Current white blinds are meant to reflect heat, but concerns remain.

*Estimates for window tinting ranged from \$5,000 to \$13,000.

Bunk Room Temperature Concerns:

*Mini-split installation has helped cool the day room, but bunk rooms remain too warm (up to 80°F).

*It is unclear whether dampers were installed as part of the original HVAC system.

*Next steps include verifying whether dampers exist and ensuring the installed system matches the original plans before making additional changes.

Landscaping & Grounds Maintenance:

*Plans to improve soil quality and grass growth using black walnut compost once the tractor is repaired.

*Replacement of dead trees in front of the building.

*A review will be conducted to determine the best tree species to plant based on the original landscape plan.

Maintenance Worker I

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve promoting Jeff Stull to Maintenance Worker I with an effective date of March 24, 2025 with a rate of pay \$21.00.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Maintenance Surplus

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to declare the Maintenance Surplus and take sealed bids. See back of page 85 for full list of Maintenance Surplus.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Albany County Commissioners

Charlie Atkins
caatkins@albanyohio.org
Chris Chmielewski
cchmiele@albanyohio.org
Lenny Elison, MPA
lelison@albanyohio.org

100 West 10th Street
Albany, Ohio 45701
Phone: (614) 592-3000
Fax: (614) 594-8810

County Property Declared Surplus

Maintenance Department

Property Description	Model #	Serial #
Craftsman reciprocating saw	-	552384
Radwin compact circular saw	-	20161099216
Bostitch air nailer	-	-
Black and decker Rotary tool	-	-
GMC Palm sander	-	0146-000007
Black and decker 3/8" drill corded	-	-
Skill 3/8" drill corded	-	-
Soldering Gun	-	-
Skill 3/4" Hp Belt sander	-	-
2in air Thermistor vacuum gauge	-	-
Helix refractometer Acid Tester	-	-
Black and Decker 7 1/2" circular saw	-	-
Skil 20V cordless drill 3/8" sw	-	-
Black and decker Hand saw	-	-

Nick Byer Elected Official Department Head Signatory Date 3-20-25

Larry Shinn Albany County Commissioners Signatory Date 3/20/25

Redistribute Surplus Property Destroy Surplus Property
 Auction or Sale

Maintenance Purchase Tools

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the purchase of the following tools needed for the Maintenance Department:

- Dewalt 20-V 2-Pack
- Dewalt XR 5-in 20-volt max Paddle Switch
- Klein Tools -Klein-Kurve Wire Stripper/Cutter
- Kobalt Crimper 10-22 AWG Solid, 10-22 AWG Stranded
- Dewalt XR 20-volt Max Variable Speed Brushless
- Kobalt 10-Piece Magnetic Screwdriver Set
- Craftsman 189-Piece Standard (SAE) and Metric set
- Dewalt - FlexTorq Impact Driver bit Set 35-Piece

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Weekly Updates

Dir. Jean Demosky presented the following weekly updates:

1. Program Updates
 - *Mission Hope in Hand: Life-Saving Essentials for the Unsheltered
 - *BTSB Applications in by 04/07/25- Event 07/23/25
 - *Joe Burrow Foundation interested in a table
 - *400 applications so far
 - *Food Rescue Program
2. Contracts/Business/Grants
 - *Athens County Prosecutor
 - *Sheriff Constable
 - *Sheriff Process
 - *COAD
3. Facilities
 - *510
 - *Options going forward
 - *We will keep 3 people there temporarily 2 Aspire, 1 ESC
 - *OMJ Nelsonville
 - *Move next Thursday
4. Human Resources
 - *Raises for equity adjustment

DJFS Contract - Athens County Prosecutor

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the DJFS contract with Athens County Prosecuting Attorney as recommended by Dir. Demosky:

Name of Contract Org:	Athens County Prosecuting Attorney
Total \$ Value:	\$132,775.85
Contract Period:	01/01/2025-12/31/2025
Program Acct & Code:	225/510052 Legal Services, CSEA
Billing Procedure:	Submits monthly billing for 100% of the contract unit rate and the CSEA reimburses at 66%

Full Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Contract - Sheriff Constable

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the DJFS contract with Athens County Sheriff as recommended by Dir. Demosky:

Name of Contract Org:	Athens County Sheriff
Total \$ Value:	\$28,004.41
Contract Period:	01/01/2025-12/31/2025
Program Acct & Code:	263/510052 Administrative Cost Pool, CSEA
Billing Procedure:	Submits monthly billing for 100% of the contract unit rate and the CSEA reimburses at 66%

Full Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Contract - Sheriff Process

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the DJFS contract with Athens County Sheriff as recommended by Dir. Demosky:

Name of Contract Org: Athens County Sheriff
Total \$ Value: \$239,999.97
Contract Period: 01/01/2025-12/31/2025
Program Acct & Code: 262/510052 Administrative Cost Pool, CSEA
Billing Procedure: Submits monthly billing for 100% of the contract unit rate and the CSEA reimburses at 66%

Full Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Contract - COAD

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the DJFS contract with C.O.A.D, Sponsor of RSVP, Amendment #1 of \$60,000.00 as recommended by Dir. Demosky:

Name of Contract Org: C.O.A.D, Sponsor of RSVP
Total \$ Value: \$371,897.00 (additional \$60,000.00)
Contract Period: 07/01/2024-06/30/2025
Program Acct & Code: Medicaid NET 850/510050
Title XX 735/510050
Billing Procedure: Submits bi-monthly invoices, Payment made within 30 days.

Full Contract on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Tracy Helber & Jason Terry - Raises for Equity Adjustment

Proposal for 3.5% Equity Raise

- *Dir. Demosky recommended a 3.5% equity raise for Jason Terry and Tracy Helber to bring their salaries closer to industry standards.
- *Noted that both employees had recently received their annual raises, but this additional increase was meant for equity purposes.
- *Highlighted that in the fiscal sector, similar positions in other agencies are earning more, with CFOs making significantly higher salaries.

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the recommended 3.5% equity raise for Jason Terry and Tracy Helber.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Suicide Fatality Review Board - Coroners Office

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the following resolution for creation of the Suicide Fatality Review Board. See back of page 87 for resolution.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Coroner Director Ben Ashcraft provided the following:

Overview and Purpose

- *Dir. Ashcraft introduced the proposal for a Suicide Fatality Review Board, highlighting that it does not require approval of funds.
- *Representing both the Coroner's Office and the Health Department, Dir. Ashcraft explained that while the state mandates an annual Child Fatality Review report, there is no requirement for a Suicide Fatality Review or an Overdose Fatality Review Board, though they are needed.
- *Initial research included contacting 12 Ohio counties of similar size, where most did not have such a board but were interested in forming one.
- *Dir Ashcraft and Crystal Jones, Director of Nursing at the Health Department, visited Ross County to observe their established Suicide Fatality Review Board, which operates in conjunction with their Overdose Fatality Review and meets more than once per year.

Formation of the Board

- *A preliminary group has met twice, including:
 - *Dr. Ortman (Health Commissioner & Coroner) as Chair
 - *Dir. Ben Ashcraft (Coroner's Office) as Facilitator
 - *Crystal Jones (Health Department) as Coordinator
 - *Svea Maxwell (317 Board) as a key contributor
- *The group decided to start with the Suicide Fatality Review, with the potential to expand to Overdose Fatality Review in the following year.

Athens County Commissioners



15 South Court St.
Athens, Ohio 45701
(740) 592-3219
Visit us at our website:
co.athensoh.org

JoAnn Rockhold
Clerk/Admin. Assistant
jsikorski@athensoh.org
Telephone (740) 592-3292
Fax (740) 594-8010

Charlie Adkins
cadkins@athensoh.org
Chris Chmiel
cchmiel@athensoh.org
Lenny Eliason, MPA
leliason@athensoh.org

March 20, 2025

The following resolution was approved:

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the creation of the Suicide Fatality Review Board.

The roll being called upon for adoption, the vote resulted as follows:
Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board on March 20, 2025, and appears in the Commissioners' Journal 121, page 84.

A handwritten signature in black ink, appearing to read "JoAnn Rockhold", is written over a horizontal line.

JoAnn Rockhold
Administrator, Board of Commissioners
Athens County, Ohio



Approval Process and Mandated Members

- *Under Ohio Revised Code (ORC), the Health Commissioner must be appointed by majority vote.
- *Mandated board members include:
 - *Health Commissioner (Dr. Ortman)
 - *Executive Director of Alcohol, Drug Addiction, and Mental Health Services (ADAMHS Board)
 - *Public Health Official (Crystal Jones)
 - *Police Chief or County Sheriff (to be selected from APD or Sheriff's Office)
 - *A local physician with expertise in suicide prevention (selection in progress)
- *Additional optional members may be added, including representatives from Emergency Medical Services.
- *The first review meeting is planned for early 2026 to review data from 2025.

Suicide Statistics and Community Engagement

- *Dir Ashcraft reported an increasing number of suicides:
 - *2022: 7 cases
 - *2023: 9 cases
 - *2024: 11 cases
- *Expressed concern that actual numbers might be higher due to cases ruled as undetermined or accidental.
- *A recent city meeting highlighted concerns about the parking garage, a frequent site of suicides, leading to:
 - *Installation of new signage by APD
 - *Discussions on additional safety measures such as fencing
 - *Installation of a new surveillance camera with an audible alert system, which has already helped prevent three potential suicide attempts.

Board Appoint for Suicide Fatality Review Board

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to appoint Dr. Carl Ortman to serve on the Suicide Fatality Review Board:
March 20, 2025

Dr. Carl Ortman
57 Briarwood Dr.
Athens, Ohio 45701

Dear Dr. Ortman,

The Board of Athens County Commissioners, in its regular meeting on March 20, 2025, appointed you to serve on the Suicide Fatality Review Board pursuant to ORC Section 307.641.

Thank you for your willingness to serve Athens County in this important capacity. Your dedication and commitment are greatly appreciated.

Respectfully,
/s/Lenny Eliason, President

/s/Charlie Adkins, Vice-President

/s/Chris Chmiel

ACC:jr

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Planner Connor LaVelle - Consultant Agreement (Johnson Rd Shared Use Path Design & Engineering)

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the agreement with The Buckley Group for design and engineering services. See back of page 88 for full agreement.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Star Facility

Planner Connor LaVelle provided the following update on the RFP for the STAR Facility

- *Introduced a draft request for proposals (RFP) for the STAR facility (formerly SEPTA).
- *The Ohio Department of Rehabilitation and Correction (ODRC) has inquired about the county's specific public use preferences for the facility.
- *Emphasized that proposals must be for public use rather than private purposes.
 - *Planner LaVelle acknowledged the need for ODRC's clarification, particularly regarding whether a business open to the public would qualify.
 - *Commissioner Eliason emphasized that defining "public use" is critical before proceeding with the RFP process.
 - *Planner LaVelle concluded that defining public use should be the priority before further action on the RFP.

This Agreement No. 42424 entered into this 20 day of March, 2025, by and between Athens County, acting by and through the County Commissioners, hereinafter referred to as the County, and the Buckley Group, hereinafter referred to as the Consultant, with an office located at 6801 State Route 56, Athens, Ohio 45701.

WITNESSETH:

That the County and the Consultant, for the mutual considerations herein contained and specified have agreed and do hereby agree as follows:

CLAUSE I - WORK DESCRIPTION

The Consultant agrees to perform all professional services as may be authorized by the County for preparation of the Project Development Process for construction of a multi-use path along Johnson Rd. to connect to the Hock-Hocking Adena bike path to SR 682. Including drainage improvements, pedestrian lighting, crosswalks, pavement markings and signs in Athens County Ohio, identified as ATH Johnson Rd Shared Use Path.

CLAUSE II - INVOICE & PROJECT SCHEDULE

The County and the Consultant agree to the attached Invoice & Project Schedule including the overall Agreement length, and Scheduled Submittal dates and Review Times set out in the Project Schedule.

The Consultant agrees to submit the completed Invoice & Project Schedule transmittal letter together with the updated Invoice & Project Schedule for all billing purposes for all Parts of this Agreement every thirty (30) days as follows:

- (a) Signed original transmittal letter and invoice (IPS) and three (3) copies of same.
- (b) Two (2) copies of the updated Project Schedule.

CLAUSE III - PRIME COMPENSATION

The County agrees to compensate the Consultant for the performance of the authorized portions of the Work specified in this Agreement.

Part 1: Planning thru Environmental Engineering.

Actual costs plus a fixed fee of thirteen thousand eight hundred thirteen dollars (\$13,813.00). However, the maximum prime compensation shall not exceed one hundred sixty-eight thousand two hundred ninety-six dollars (\$168,296.00).

Part 2: Final Engineering.

Actual costs plus a fixed fee of two thousand three hundred fifty dollars (\$2,350.00). However, the maximum prime compensation shall not exceed thirty five thousand four hundred sixty-nine dollars (\$35,469.00).

The total maximum prime compensation of all Parts which may be authorized for the subject Agreement is two hundred four thousand three hundred ninety-five dollars (\$204,395).

Prime Compensations, only as agreed and by proper modification of this Agreement and authorized in writing by the County, may be added to or subtracted from under the authority of the Department of Transportation's "Specifications for Consulting Services, 2016 Edition".

CLAUSE IV - INCORPORATION BY REFERENCE

The following documents, or specified portions thereof, are hereby incorporated into and made a part of this Agreement as though expressly rewritten herein:

- (a) The Department of Transportation's "Specifications for Consulting Services, 2016 Edition".
- (b) The most current Scope Definitions for Right of Way Services as published on the ODOT Website (<https://www.dot.state.oh.us/Divisions/Engineering/RealEstate/Pages/ConsultantForms.aspx>).
- (c) The Invoice & Project Schedule.
- (d) The most current Office of Budget and Management Travel Policy as published on the State of Ohio Website (<https://obm.ohio.gov/areas-of-interest/agency-overview/obm-travel-rule>).

CLAUSE V - GENERAL PROVISIONS

Any person executing this Agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

Additionally, it is expressly understood by the parties that none of the rights, duties and obligations described in this Agreement shall be binding on either party until such time as the expenditure of

Lenny Elason, President
Athens County Commissioners
15 South Court Street, Room 234
Athens, Ohio 45701

Re: Proposed Consultant Agreement No. 42424
ATH Johnson Road Shared Use Path
PID No. 121921
Federal Project No. N/A
The Buckley Group, Consultant

Dear Mr. Elason:

Transmitted herewith is an Agreement between the County and the Consultant for preparation of a multi-use path along Johnson Road for signature of consultant and signature/execution by the County Commissioners.

Please return to the District:

- 1) copy of executed Consultant Agreement No. 42424
- 2) copy of the County's letter of authorization.

The Invoice & Project Schedule will be provided by the District after receipt of the documents.

When federal funds are used in a consultant agreement for any phase of project development (Preliminary Engineering, Right of Way, or Construction), the LPA shall not authorize any work prior to Federal authorization and encumbrance of funds by the ODOT. Any costs incurred prior to encumbrance of funds will not be compensable.

Respectfully,

Megan Pennock
Transportation Engineer 2
District 16, Local Programs
338 Maskington Drive
Marengo, Ohio 45750
D: 740.568.3974
Megan.Pennock@dot.ohio.gov

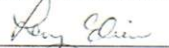
funds is certified by the Director of Budget and Management, pursuant to Section 126.07 of the Ohio Revised Code.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written by affixing the signature of the duly authorized officer of Consultant and the signature of the Commissioners.


THE BUCKLEY GROUP

By: 
Title: AWEP

ATHENS COUNTY
BOARD OF COMMISSIONERS


Commissioner


Commissioner


Commissioner

APPROVED AS TO FORM:

By: 
Title: Athens County Prosecutor

Utility Permits

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the following Utility Permits:

Permit No. 25-583
From: AEP
369 E O'Connor Ave
Lima, Ohio 45801

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Rd 110, 110A County Rd Name: Poston Station Rd, Industrial Dr

Description of Work: Electric

Type of Installation: Overhead Line Parallel to Road & Overhead Line Crossing Road

Estimated Project Schedule: 05/01/25 - 12/31/25

Agreed to by: /s/Amber Clinton, AEP

Athens County Commissioners

/s/ Lenny Eliason

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-586
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Rd 24 County Rd Name: S Canaan Rd

Description of Work: Cable

Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line

Estimated Project Schedule: 04/18/25 - 04/25/25

Agreed to by: /s/Joey McGinnis, Zayo

Athens County Commissioners

/s/ Lenny Eliason

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-587
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Rd 25 County Rd Name: Rock Riffle Rd

Description of Work: Cable

Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line

Estimated Project Schedule: 04/18/25 - 04/25/25

Agreed to by: /s/Joey McGinnis, Zayo

Athens County Commissioners

/s/ Lenny Eliason

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-588
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Rd 30 County Rd Name: Hocking Pkwy

Description of Work: Cable

Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line

Estimated Project Schedule: 04/07/25 - 04/18/25

Agreed to by: /s/Joey McGinnis, Zayo

Athens County Commissioners

/s/ Lenny Eliason

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-589
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 53 County Rd Name: Bethany Ridge Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/21/25 - 04/25/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-590
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 58 County Rd Name: Frost Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/28/25 - 05/02/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-591
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 59 County Rd Name: Ireland Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/28/25 - 05/02/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-592
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 62 County Rd Name: N Torch Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/28/25 - 05/02/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-593
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 90 County Rd Name: N Coolville Ridge Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/07/25 - 04/18/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-594
From: Zayo Group LLC
1401 Wynkoop St #500
Denver, CO 80202

We hereby request permission to install utility lines within public right-of-way limits.
Location of work: County Rd 110 County Rd Name: Poston Rd
Description of Work: Cable
Type of Installation: Underground (buried) Line Parallel to Road & Fiber Optic Line
Estimated Project Schedule: 04/07/25 - 04/18/25
Agreed to by: /s/Joey McGinnis, Zayo
Athens County Commissioners
/s/ Lenny Eliason
/s/ Charlie Adkins
/s/ Chris Chmiel
/s/Jeff Maiden, Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Resolution for League of Women Voters

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the Resolution for League of Women Voters:

Whereas: The Athens League of Women Voters conducted its first organizational meeting on October 3, 1949; and
Whereas: The organization eventually expanded its focus to become the League of Women Voters of Athens County; and
Whereas: Throughout its existence, the LWVAC has maintained its strict non-partisan approach to voter rights, education and access; and
Whereas: LWVAC is a trusted source for candidates and issue information for Athens County through candidate forums, voter guides, and public programming; and
Whereas: The LWVAC partners with the state and national chapters of League to promote and advocate for voting rights for all eligible voters through legislation and local practice; and
Whereas: The LWVAC partners with other non-partisan good government groups to reach underserved voter populations
Therefore, be it resolved that the Athens County Board of Commissioners recognizes and commends the League of Women Voters of Athens County for its 75 years of dedicated service to promoting voter education, engagement, and access.
Be it further resolved that the Board expresses its appreciation for the LWVAC's ongoing efforts to uphold democracy through non-partisan advocacy, voter outreach, and public education.
In honor of its contributions to the civic life of Athens County, we encourage all residents to recognize and support the vital work of the League of Women Voters of Athens County in ensuring fair and accessible elections for all.

Signed this 20th day of March 2025

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

CCAO Workers Compensation Group Renewal

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the participation and sign the plan agreement with CCAO workers Compensation Group Renewal. See back of page 92.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Resolution to Accept SOPEC Grant

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to table the Resolution for the SOPEC Grant.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Request for New Fund - Juvenile Court

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the request for a New Fund for Juvenile Court. See back of page 95.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Request for New Fund - Clerk of Courts

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the request for a New Fund for Clerk of Courts. See back of page 95.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

OPWC Application ATH-CR47-3.36 Hogue Hollow Rd Slip Repair

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve it and authorize Commissioner Eliason to sign the OPWC Application ATH-CR47-3.36 Hogue Hollow Rd Slip Repair.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Commissioner Fee Waiver Request

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the Commissioner Fee Waiver Request for US Bancorp in the amount of \$1,675.31. As US Bancorp never received check in January and check never cleared.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Transfer

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the 2025 Mandated Share & Local Match Request in the amount of \$289,000. \$60,000.00 into the Public Assistance fund line 2571-417100 and \$229,000.00 into the CSEA fund line 2572-422101.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Rt50 Disbursements March 2025 (Ratify Commissioner Adkins Signature)

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to ratify Commissioner Adkins signature on the Rt50 disbursements for March 2025.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DD Computer Purchase

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the DD's request to purchase a HP 17 in laptop in the amount of \$664.34.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

RFP Star Center

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to table the RFP STAR Center.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

ARPA Albany Final Resolution

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the ARPA Albany Final Resolution:
RESOLUTION NO.0320 -121 Amendment-Final

**AUTHORIZING THE ALLOCATION OF ARPA REVENUE
REPLACEMENT FUNDING FOR THE VILLAGE OF ALBANY FOR A SEWER
EXPANSION PROJECT ON CARPENTER ROAD
WITH CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS
AS ESTABLISHED UNDER THE AMERICAN RESCUE PLAN**

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law on March 11, 2021, to provide additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

WHEREAS, Section 9901 of ARPA amended Title VI of the Social Security Act to add section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

WHEREAS, the Athens County Board of Commissioners (Board) created a separate Local Fiscal Recovery Fund per Resolution 608-113 for the purpose of receiving ARPA monies and to track allocations and expenditures consistent with the requirements of ARPA. The Board adopted Resolution 126-115 Electing to take the Standard Allowance of \$10,000,000.00 as the amount of revenue loss for use for the provision of governmental services under section 603(c)(1)(C), and;

WHEREAS, supporting documentation has been received and reviewed, and this Board now finds that it is in the best interest and necessary to authorize up to \$42,651.59 for the Village of Albany's expansion of sewer line on Carpenter Road, SCOPE: Design & Construction of 2,900 linear feet of 8" gravity sewer collection line, 10 manholes, 1,500 linear feet of 6" service line, 1 Lift Station, and 2,000 linear feet of 6" force main sewer with 2 Air Release Valves, and the amendment to add 800 LF Extension from the lift station running northeasterly direction, with no additional cost and;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Athens County, Ohio, that the total and final amount of \$1,131,502.59 in ARPA revenue replacement funding has been approved for the Village of Albany's sewer line expansion on Carpenter Road.

Signed this 20th day of March 2025

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/ Chris Chmiel

/s/Keller Blackburn, Prosecuting Attorney

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Resolution approving issuance of Credit Card - WIOA

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the Resolution approving issuance of Credit Card - WIOA:

Whereas, the Board of Athens County Commissioners desires to authorize the use of credit cards pursuant to Ohio Revised Code 301.27; and

Whereas, the Board, on April 24, 2024, adopted formal policies and procedures concerning credit card usage and oversight, including, but not limited to, a list of authorized employees, which may be amended from time to time, custody of the cards, allowable and authorized purchases, penalties for improper usage, and reconciliation of purchases; and

Now, Therefore Be It Resolved, that this Board hereby approves the applications for issuance of a credit card, subject to the adopted policies and stated credit limits, of the following departments/employees:

WIOA \$3,000

Signed this 20th day of March 2025

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board March 20, 2025, and appears in the Commissioners' Journal 121, page 84.

/s/JoAnn Rockhold,
Administrator, Board of Commissioners
Athens County, Ohio

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Engineer Bill of Sale (3)

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the Engineer Bill of Sale on One (1) with Engineer Jeff Maiden deciding which one he wants.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Diversion Workers

Diversion Workers and Bike Path Maintenance

- *Commissioner Adkins spoke with Ruben, who agreed to provide diversion workers to assist with maintenance on the bike path.
- *Workers will assist Jerry and Mike, with work scheduled for next Friday due to favorable weather.
- *Jerry will cut a leaning tree, while the diversion workers will mulch and clean the bike path.
- *Mentioned this had been previously discussed and wanted to update the group.

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to amend the policy to clarify language regarding occasional purchases for workers.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Veteran's Office

Discussion on Veterans Office Compensation

- *There was ongoing confusion regarding how board members of the Veterans Office were being compensated.
- *A motion was proposed to clarify the payment structure and ensure consistency moving forward.
- *It was noted that a motion regarding this matter had been made in 2013, but a new motion was needed for additional clarification.
- *The board confirmed that members would be compensated per meeting and not exceed two meetings per month.
 - *Attendance is required to receive compensation.
 - *No excused absences would count toward payment.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Resolution for Veteran's Services Board Members: March 20, 2025

The following resolution was approved:

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to continue with the last pay increase for the Veterans Services Board Members, as approved on December 31, 2013, in the amount of \$275 per meeting attended, with a maximum of 24 paid meetings attended per year.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board on March 20, 2025, and appears in the Commissioners' Journal 121, page 84.

/s/JoAnn Rockhold
Administrator, Board of Commissioners
Athens County, Ohio

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Children Services - Contracts

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to authorize Commissioner Eliason to sign the Children Service Contract (Standard form of Agreement between Owner Athens County Children Services and Contractor Pepper Construction Company of Ohio). Full Contract (Agreement) available on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Children Service - Annexation Discussion

Annexation Discussion

- *Commissioner Eliason inquired about the status of the annexation issue.
- *Executive Director Otis Crockron explained that discussions were ongoing with Dave Riggs and the City regarding annexation, including a survey funded by the City.
- *Commissioner Eliason suggested that instead of just annexing nine acres, the entire property (20 acres) should be included for potential future use or sale.
- *Commissioner Chmiel agreed that annexing the full property could add value, given access to city utilities.
- *Executive Director Otis Crockron agreed to discuss this with city officials.

Travel

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to approve the following travel:

- Judge McCarthy; 2025 Court Technology Conf, Lewis Center OH; 04/22/25
- Recorder Jessica Markins; ORA Spring Continuing Education, Dublin OH; 04/24/25-04/25/25
- WIOA Morgan DeLay; Directors Conference, Columbus OH; 05/08/25-05/09/25
- WIOA Morgan DeLay; OWD Training, Columbus OH; 03/25/25
- JoAnn Rockhold and Alison Pierson - April 11- CLCCA 4351 Lancaster Road Granville, OH 43023
- Magistrate Melinda Bradford; OAM Spring Conference; 04/23/25-04/25/25

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Adjourn

A motion was made by Commissioner Adkins and seconded by Commissioner Chmiel to adjourn the above meeting.


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.




 JoAnn Rockhold, Administrator



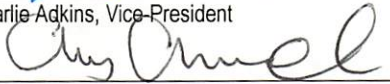
 Alison Pierson, Clerk



 Lenny Eliason, President



 Charlie Adkins, Vice President



 Chris Chmiel

Athens County Commissioners



15 South Court St.
Athens, Ohio 45701
740-594-3292
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Charlie Adkins
caadkins@athensohio.org
Chris Chmiel
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Lenny Elison, MPV
lelison@athensohio.org

JoAnn Rockhold
Clerk, Athens Assessor
jrockh@athensohio.org
Telephone (740) 592-3292
Fax (740) 594-8010

Auditor of State
Columbus, Ohio

Subject: Request to Establish a New Fund for ACC Grant

We are writing to formally request the creation of a new fund for the Appalachian Children Coalition (ACC) Grant. This fund will be used to support the hiring of a Mental Health Liaison / Resource Coordinator. The source of revenue for this fund will be the Appalachian Children Coalition, and it will be utilized to cover the following expenses:

- Salary and fringe benefits
- Travel expenses
- Supplies and other necessary materials
- Parking and other related costs

We appreciate your assistance in establishing this fund to ensure proper financial tracking and compliance with grant requirements. Please let us know if any additional documentation or steps are required to facilitate this request.

Thank you for your time and consideration. We look forward to your guidance on this matter.

Sincerely,

Lenny Elison
Lenny Elison, President

Charlie Adkins
Charlie Adkins

Chris Chmiel
Chris Chmiel

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board March 20, 2025, and appears in the Commissioners' Journal 121, page 84.

JoAnn Rockhold
JoAnn Rockhold, Administrator, Board of Commissioners
Athens County, Ohio

The Board of Athens County Commissioners is an Affirmative Action employer and does not discriminate for reasons of race, gender, age, religion or disability.

AUDITOR OF STATE REQUEST FOR FUND APPROVAL

NOTE: Attach a copy of the resolution requesting approval to establish the fund.

Entity: Athens County Probate - Juvenile Court

Fiscal Officer: Alex Knippa

Phone No.: 740-594-3445

Request Date: 2/5/2025

Fund Requested: ACC Grant

Purpose of Fund: To hire a Mental Health Liaison / Resource Coordinator

Sources of Revenue: Appalachian Children Coalition

Anticipated Expenditures (Types): Salary, fringes, travel, other, supplies, and parking

Handwritten signature

Athens County Commissioners



15 South Court St.
Athens, Ohio 45701
740-594-3292
www.athenscounty.com

Charlie Adkins
caadkins@athensohio.org
Chris Chmiel
schmielc@athensohio.org
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lelison@athensohio.org

JoAnn Rockhold
Clerk, Athens Assessor
jrockh@athensohio.org
Telephone (740) 592-3292
Fax (740) 594-8010

Auditor of State
Columbus, Ohio

Subject: Request to Establish a New Fund for CLERK OF COURTS EXCESS FUNDS

We are writing to formally request the creation of a new fund for the CLERK OF COURTS EXCESS FUNDS. This fund will be used EXCESS FUNDS PER ORC 2521.20. EXCESS FUNDS FROM A TAX FORECLOSURE ARE PAID ONTO THE TRASURER'S OFFICE, TO BE HELD FOR 3 YEARS, and it will be utilized to cover the following expenses:

- Excess Funds Pay ins
- Excess Funds Revenue from Foreclosure Sales

We appreciate your assistance in establishing this fund to ensure proper financial tracking and compliance. Please let us know if any additional documentation or steps are required to facilitate this request.

Thank you for your time and consideration. We look forward to your guidance on this matter.

Sincerely,

Lenny Elison
Lenny Elison, President

Charlie Adkins
Charlie Adkins

Chris Chmiel
Chris Chmiel

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board March 20, 2025, and appears in the Commissioners' Journal 121, page 84.

JoAnn Rockhold
JoAnn Rockhold, Administrator, Board of Commissioners
Athens County, Ohio

The Board of Athens County Commissioners is an Affirmative Action employer and does not discriminate for reasons of race, gender, age, religion or disability.

AUDITOR OF STATE REQUEST FOR FUND APPROVAL

NOTE: Attach a copy of the resolution requesting approval to establish the fund.

Entity: CLERK OF COURTS LEGAL OFFICE

Fiscal Officer: _____

Phone No.: 740-592-3242 OPTION #5

Request Date: 01-28-2025

Fund Requested: CLERK OF COURTS EXCESS FUNDS

Purpose of Fund: EXCESS FUNDS PER ORC 2521.20

EXCESS FUNDS FROM A TAX FORECLOSURE ARE PAID ONTO THE TRASURER

Sources of Revenue: EXCESS FUNDS FROM FORECLOSURE SALES

Anticipated Expenditures (Types): EXCESS FUNDS PAY-INS